

User Manual for Online Portal for Sending quotation for empanelment of Medical Store of Dr Vikhe Patil Foundation's Medical College and Hospital, Ahmednagar.

Please Check below Step by Step Process for filling up the quotation till 2 Pm on 24th June 2022

Step 1 :

After Clicking on the Weblink given , following page will get open

Weblink to Access Portal : <u>http://tender.vimsmch.edu.in/user/login</u>



Step 2 :

Login through credentials (Login id & Password) provided to you in the Email received by you.



Step 4 :

Click on Category then click on Add Category

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	SYRUP LENSE KIT	SURGICAL					
	5	VACCINE					

Step 5 : Select the category of the item for which you want fill the quotes such as Tablet , Capsule , Injection , strips, Cream , surgical , Belt etc . After Selecting any one Item out of list provided then click on Add. Please find below Sample case for Oil

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Step 6 : After adding the item such as Oil Click on blue tab provided in Action column for further process

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Step 7 : After clicking on blue tab provided in Action column for further process , you will list of items for which you need to fill the quotes . For further process click on the blue tab provided in Action column

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	Sr No	Salt	Dosage Ĵ Form Ĵ	Qty / Year	Brand [^] Name _	Company Î Name	Packing Û Details	MRP	Price To Retailer	% Discou Price To Retailer	unt on î	Updated On	Act	ioņ		
	1	ANTIOXIDANT (TOCOPHERYL ACETATE)	OIL	230									Ľ)	
	2	AYURVEDIC	OIL	240									P			
	3	GLYCERIN 50GM	OIL	400									P			
	4	GLYCERINE 100GM	OIL	1430										1		
	5	SODIUM HYDOCHLORITE	OIL	100									P			
	Sho	owing 1 to 10 of 12 entries	5									1	2	>		

Step 8 : for each & every item provided in the list you can quote for approx quantity required per year, after that enter brand name, company name, MRP, prize to Retailer, enter packing details (Eg. 1 box carries 10 bottles of 100ml oil), very important % Discount on price to Retailer, after filling the necessary all details Please click on Save Option

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88 Dashboard	Salt : Otv / Year : Brand Name :	
Category	ANTIOXIDANT (TOCOPHERYL ACETATE 230 Enter Brand Name	
	Company Name : MRP : Prize to Retailer / Purchase rate including GST :	rch
	Enter Company Name Enter MRP Enter Prize to Retailer	·
	Packing Details : (Eg. 1 Strip - 10 Nos.) % Discount on Price To Retailer :	Updated On Action
	Enter Discount	
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	3 GLYCERIN 50GM OIL 400	N
	4 GLYCERINE 100GM OIL 1430	Ø
	5 SODIUM OIL 100 HYDOCHLORITE	Ø
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Step 9: After submitting details for ANTIOXIDANT (TOCOPHERYL ACETATE) under oil Category, Select another oil category such as AYURVEDIC oil & repeat the all Steps mentioned in Step 8

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	2 AYURVEDIC OIL 240	Ø
	3 GLYCERIN 50GM OIL 400	Ø
	4 GLYCERINE 100GM OIL 1430	Ø
	5 SODIUM OIL 100 HYDOCHLORITE	Z
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Step 10 :

After filling all item details under oil Category , select new item in the list provided under Category such as Tablet , Capsule , Injection , strips, Cream , surgical , Belt etc then repeat Step no 5 to Step no 9 .

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	1		CAPSULE		٩		
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Note : After filling all item details as per your preference & choice , details submitted by you will be automatically updated to us .

Step 11 : Quotation for Generic Medicines

Interested vendors can also quote for Generic medicines as well, in your dashboard you will find Option "Quote for Generic Medicine" click on that & download the Excel sheet provided for reference.

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Category Quote for Generic Medicine	Add Category Select Category Add		
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	Showing 1 to 2 of 2 entries		
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		© Copyright 2022. All Rights Reserved Designed by SR INFOTEK	

Step 12 : In that Excel sheet Various Items are mentioned such as Tablet , Injection , Vaccine , Strips , Cream / Gel , Oil / Lotion etc. Click & select one page then fill the necessary important information.

20	AMINO ACID. MINERALS	CAPSULE			
► N T	TABLET / INJECTION / VACCINE / STRIPS / CREAM GEL OIL LOTION /	SURGICAL / BELT /	DROP ENEMA GA	ARGLE 📈 IN	-IET 🔹 📗
Þ	20 ▶	TABLET / INJECTION / VACCINE / STRIPS / CREAM GEL OIL LOTION	TABLET / INJECTION / VACCINE / STRIPS / CREAM GEL OIL LOTION / SURGICAL / BELT	IAMINO ACID. MINERALS ICAPSULE ICAPSULE ICAPSULE ITABLET_INJECTION VACCINE STRIPS CREAM GEL OIL LOTION SURGICAL BELT DROP ENEMA GI	20 TAMINO ACID. MINERALS ICAPSULE I IV TABLET / INJECTION / VACCINE / STRIPS / CREAM GEL OIL LOTION / SURGICAL / BELT / DROP ENEMA GARGLE / INF

_													
1			TABLET										
2	SR. NO .	SALT	Dosage Form	Packing Details	MRP	Prize to Retailer / Purchase rate including GST	% Discount if any						
3	1	CALCIUM 500, VIT. D3 250 IU	TABLET										
4	2	TRAMADOL 37.5, ACETAMINOPHEN 325MG	TABLET										
5	3	ACECLOFENAC , PARACETAMOL , THIOCOLCHISIDE	TABLET										
6	4	ACECLOFENAC 100MG	TABLET										
7	5	ACECLOFENAC 100MG, PARACETAMOL 325MG	TABLET										
8	6	ACECLOFENAC 100MG, PARACETAMOL 325MG, SERRATIOPEPTIDASE 15MG	TABLET										
9	7	ACECLOFENAC 100MG, THIOCOLCHICOSIDE 4MG	TABLET										
10	8	ACECLOFENAC 200MG, RABEPRAZOLE 20MG	CAPSULE										
11	9	ACETAMINOPHEN 650MG, CODEINE PHOSPHATE 30MG	TABLET										
12	10	ACETAZOLAMIDE 250MG	TABLET										
13	11	ACETYLCYSTEINE 600MG	TABLET										
14	12	ACICLOVIR 200 MG	TABLET										
15	13	ACICLOVIR 400MG	TABLET										
16	14	ACYCLOVIR 800MG	TABLET										
17	15	ALBENDAZOLE 400MG	TABLET										
18	16	ALLOPURINOL 100MG	TABLET										
19	17	ALPRAZOLAM 0.25MG	TABLET										
20	18	ALPRAZOLAM 0.5MG	TABLET										
21	19	ALPRAZOLAM 0.5MG	TABLET										
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Step 12 : Fill all the Necessary details in each & every item mentioned

Step 13 :

Save Excel file as per your firm Name & send the Email to <u>dvvpfmedical@gmail.com</u> with Excel sheet attachment.

Subject : Quotation for Generic Medicines of "firm Name"

The Same deadline (2pm till 24th June 2022) is applicable for this quotation as well .

In case of any technical difficulty for the use of the enquiry module, please call on 8554990213 for any technical help.